

REPORTING TEMPLATE OF RESERVATION OF A MINIMUM OF 40% OF PROCUREMENT BUDGET FOR LOCALLY PRODUCED GOODS AND SERVICES

Name of Ministry/Department/Agency: **KEPHIS**

Reporting Period – Financial Year: ... **2021/22**

–Quarter: **Q2**

Total Procurement Budget for the Financial Year (Kshs): **558,313,232..... 40% is 223,325,292.8**

Quarter's Expenditure Target on Locally Produced Goods and Services: Amount (Kshs)... **55,831,323.2**

Percentage (%): **25%**

S/ No.	Tender Description (LPO number)	Product/Service Procured	Name of Manufacturer/ Service Provider and Product Brand Name/	Country of Manufacture/ Origin	Name of Supplier/ Company/ Contact	Date Awarded/ Purchased	Contract Value/ Amount (Kshs)	Status of payment
1.	PO017438	Branded Items - Management Retreat	Visam Media	Kenya	Visam Media	10/1/2021	85,640.00	Paid
2.	PO017440	White branded Polo shirts	Think Red Images	Kenya	Think Red Images	10/1/2021	60,000.00	Paid
3.	PO017439	Conference Facility for retreat to review KEPHIS act and Reg	Kenya Agricultural & Livestock Research Organization (KALRO)	Kenya	Kenya Agricultural & Livestock Research Organization (KALRO)	10/1/2021	540,648.00	Paid
4.	PO017441	General Stationary	Gracoso Agencies	Kenya	Gracoso Agencies	10/4/2021	511,050.00	Paid
5.	PO017442	Printed stationary, Flags and Stamps	Blue Cove Agencies	Kenya	Blue Cove Agencies	10/4/2021	258,500.00	Paid
6.	PO017444	Wall mounted Lockable Key Cabinet	Shavlon General Supplies	Kenya	Shavlon General Supplies	10/4/2021	17,300.00	Paid
7.	PO017445	Office water tank - 10,000Litres Timau	Hummells Ventures and General supplies	Kenya	Hummells Ventures and General supplies	10/4/2021	121,949.00	Paid
8.	PO017447	Conference & Cafeteria Seats	Goodlife Enterprises	Kenya	Goodlife Enterprises	10/4/2021	370,840.00	Paid
9.	PO017448	Conference & Cafeteria Tables	Maxie General Suppliers	Kenya	Maxie General Suppliers	10/4/2021	243,600.00	Paid
10.	PO017449	Air Ticket- E. Mucheru, Felistia & Tunya- NBO- MBA-NBO	Derwin Travel and Tours	Kenya	Derwin Travel and Tours	10/4/2021	70,930.00	Paid
11.	PO017450	MV Repair KBT 946N	CMC Motors Group Limited	Kenya	CMC Motors Group Limited	10/4/2021	227,246.00	Paid

12.	PO017451	MV Repair KAY 453 V	Mustral General Traders Ltd	Kenya	Mustral General Traders Ltd	10/4/2021	100,000.00	Paid
13.	PO017452	MV Repair KBT 947N	Lion Hart Motors Ltd	Kenya	Lion Hart Motors Ltd	10/4/2021	169,970.16	Paid
14.	PO017453	MV Repair KBN 590E	Smart Application Automotive Garage	Kenya	Smart Application Automotive Garage	10/4/2021	97,904.00	Paid
15.	PO017454	MV Repair for KCP613K	Unique Check Auto Garage Ltd	Kenya	Unique Check Auto Garage Ltd	10/4/2021	19,894.00	Paid
16.	PO017455	MV Repair KAU 491D	Mustral General Traders Ltd	Kenya	Mustral General Traders Ltd	10/4/2021	320,000.00	Paid
17.	PO017456	MV Repair KBR 209U	Asunda Motors	Kenya	Asunda Motors	10/4/2021	125,280.00	Paid
18.	PO017457	MV Repair KAR 319L	Beyond Kenya Investment	Kenya	Beyond Kenya Investment	10/4/2021	73,776.00	Paid
19.	PO017458	Additional Cleaners at KEPHIS JKIA Landslide Offices	Doorstop Services	Kenya	Doorstop Services	10/4/2021	81,200.00	Paid
20.	PO017459	Conference facility-HIV & AIDS committee members training	Kenya Agricultural & Livestock Research Organization (KALRO)	Kenya	Kenya Agricultural & Livestock Research Organization (KALRO)	10/4/2021	149,600.00	Paid
21.	PO017460	Repair of ICT Equipment	Analytiq Sonop Enterprises Limited	Kenya	Analytiq Sonop Enterprises Limited	10/5/2021	182,600.00	Paid
22.	PO017461	Milk and Newspaper for the month of September 2021	Motbi Limited	Kenya	Motbi Limited	10/6/2021	202,800.00	Paid
23.	PO017462	Bags and Flash Disks for Phytosanitary Conference (COPE)	One Source Co. Limited	Kenya	One Source Co. Limited	10/6/2021	64,032.00	Paid
24.	PO017463	Air Ticket Ezekiel Mucheru MBA-NBO 9th Oct 2021	Derwin Travel and Tours	Kenya	Derwin Travel and Tours	10/6/2021	20,880.00	Paid
25.	PO017464	MV Repair - KDA 607P	Toyota Kenya Limited	Kenya	Toyota Kenya Limited	10/7/2021	11,907.00	Paid
26.	PO017466	Conference Facility for review of KSTCIE protocols for 5 day	Kenya Agricultural & Livestock Research Organization (KALRO)	Kenya	Kenya Agricultural & Livestock Research Organization (KALRO)	10/7/2021	177,000.00	Paid

27.	PO017467	8th AnnualTax Convention - Lawrence Bett	ICPAK	Kenya	ICPAK	10/8/2021	65,000.00	Paid
28.	PO017468	5th Annual talent summit- Milka,Chelimo,Teresia, Peggy & Pam	College Of Human Resource Management (CHRM)	Kenya	College Of Human Resource Management (CHRM)	10/8/2021	348,000.00	Paid
29.	PO017469	Photocopy papers and KEPHIS Branded Folders	Kinetics General Supplies	Kenya	Kinetics General Supplies	10/12/2021	1,010,000.00	Paid
30.	PO017470	Cafeteria Consumables	NAIVAS LIMITED	Kenya	NAIVAS LIMITED	10/12/2021	285,436.00	Paid
31.	PO017471	Clearing Charges-Reagents	Master Movers & Supplies Ltd	Kenya	Master Movers & Supplies Ltd	10/12/2021	38,472.90	Paid
32.	PO017472	Supplementary LPO-17439 LCD projector and Hall charges	Kenya Agricultural &Livestock Research Organization (KALRO)	Kenya	Kenya Agricultural &Livestock Research Organization (KALRO)	10/12/2021	15,720.00	Paid
33.	PO017473	Air Ticket Prof. Mutui New York - Nairobi 8-10th Oct	Longrock Tours & Travel Ltd	Kenya	Longrock Tours & Travel Ltd	10/13/2021	567,670.00	Paid
34.	PO017475	Calibration of lab equipment - KEPHIS Nakuru	LAB CRS	Kenya	LAB CRS	10/13/2021	494,160.00	Paid
35.	PO017478	Repair of ICT Equipment	Decent work Services Ltd	Kenya	Decent work Services Ltd	10/13/2021	125,500.00	Paid
36.	PO017479	Repair of ICT Equipment	Alpher Ventures	Kenya	Alpher Ventures	10/13/2021	88,120.00	Paid
37.	PO017480	Air Ticket Dr. Macharia & Mr.Kepha Oganda NBO-MBA-NBO	Destiny World Travels	Kenya	Destiny World Travels	10/13/2021	54,645.00	Paid
38.	PO017481	Refurbishment and Rebranding of KEPHIS bus shelters	Go Beyond Limited	Kenya	Go Beyond Limited	10/13/2021	177,712.00	Paid
39.	PO017482	Abstact books - Phytosanitary conference COPE	North Channels Limited	Kenya	North Channels Limited	10/13/2021	284,256.00	Paid
40.	PO017486	Drinking water in 10Litre bottles	Humaira Ventures	Kenya	Humaira Ventures	10/14/2021	675,000.00	Paid

41.	PO017487	Calibration of Lab Equipment - Embu & Muguga	Lynx Africa Ltd	Kenya	Lynx Africa Ltd	10/14/2021	554,132.00	Paid
42.	PO017488	Conference facility - BOD Retreat	Oasi Beach Resort and Spa	Kenya	Oasi Beach Resort and Spa	10/15/2021	379,320.00	Paid
43.	PO017489	Fortuner hire services in Malindi and Lamu - BOD	Pride Drive Transport	Kenya	Pride Drive Transport	10/15/2021	154,000.00	Paid
44.	PO017493	Air Ticket S.Maina NBO-KIS-NBO 13-15 Oct	WorldMate Travel and Tour Company Ltd	Kenya	WorldMate Travel and Tour Company Ltd	10/21/2021	15,100.00	Paid
45.	PO017494	Air Ticket Betty, Ivy and Sandra NBO-MYD 16th Oct	Rosma Tours and Travel	Kenya	Rosma Tours and Travel	10/21/2021	53,550.00	Paid
46.	PO017495	CANCELLED	Trust Point General Trading	Kenya	Trust Point General Trading	10/21/2021	-	Paid
47.	PO017496	Air Ticket Prof. Mutui Barbados to New York 8-9 Oct	Silver Africa Tours & Safaris Ltd	Kenya	Silver Africa Tours & Safaris Ltd	10/21/2021	101,400.00	Paid
48.	PO017500	Supplimentary LPO 17115, ISO/IEC Implementation Training	Kenya Accreditation Service	Kenya	Kenya Accreditation Service	10/21/2021	20,585.43	Paid
49.	PO017498	Accountants Training Gabriel Omollo audit risk conferencee	ICPAK	Kenya	ICPAK	10/21/2021	65,000.00	Paid
50.	PO017501	Air Ticket BOD NBO-MYD 17th Oct	Derwin Travel and Tours	Kenya	Derwin Travel and Tours	10/22/2021	94,153.00	Paid
51.	PO017502	Air Ticket BOD NBO-MYD 17th Oct	Vesna Tours And Travel	Kenya	Vesna Tours And Travel	10/22/2021	32,600.00	Paid
52.	PO017503	Air Ticket Prof. Mutui NBO -MYD 17th Oct	Vesna Tours And Travel	Kenya	Vesna Tours And Travel	10/22/2021	12,100.00	Paid
53.	PO017504	Air Ticket BOD MBA-NBO 23rd Oct	Destiny World Travels	Kenya	Destiny World Travels	10/22/2021	92,450.00	Paid
54.	PO017505	Air Ticket Prof. Mutui MBA-NBO 23rd Oct	Destiny World Travels	Kenya	Destiny World Travels	10/22/2021	17,950.00	Paid
55.	PO017506	Cafeteria Meat Products	Shavlon General Supplies	Kenya	Shavlon General Supplies	10/25/2021	164,120.00	Paid
56.	PO017507	Air Tickets BOD-MYD-NBO 23/10/2021	Destiny World Travels	Kenya	Destiny World Travels	10/25/2021	105,500.00	Paid

57.	PO017508	Air Ticket-BOD Chairman MYD-NBO 23/10/21	WorldMate Travel and Tour Company Ltd	Kenya	WorldMate Travel and Tour Company Ltd	10/25/2021	22,500.00	Paid
58.	PO017509	Air tickets Management NBO-MYD-NBO	WorldMate Travel and Tour Company Ltd	Kenya	WorldMate Travel and Tour Company Ltd	10/25/2021	187,380.00	Paid
59.	PO017510	Air Ticket Dr.Macharia-20/10	Destiny World Travels	Kenya	Destiny World Travels	10/25/2021	22,100.00	Paid
60.	PO017511	Air Tickets-Ivy,Betty & Sandra	Rosma Tours and Travel	Kenya	Rosma Tours and Travel	10/25/2021	59,550.00	Paid
61.	PO017512	Hydro Geophysical survey for borehole drilling -HQTS	Trust Point General Trading Company Limited	Kenya	Trust Point General Trading Company Limited	10/26/2021	199,500.00	Paid
62.	PO017513	Brown glass/darkened and Clear 60 ml bottles	All Sales Enterprises	Kenya	All Sales Enterprises	10/26/2021	58,900.00	Paid
63.	PO017514	Conference facility - Seed system training	Astorian Grand Hotel	Kenya	Astorian Grand Hotel	10/26/2021	415,200.00	Paid
64.	Contract	Security	Catch Security	Kenya	Catch Security		1,050,000	Paid
65.	Contract	Security	Brinks Security Services Ltd	Kenya	Brinks Security Services Ltd		291,788	Paid
66.	Contract	Cleaning	Doorstop Services	Kenya	Doorstop Services		633,592	Paid
67.	Contract	Insurance: MV and assets	Kenya Orient	Kenya	Kenya Orient	6/4/2021		Paid
68.	PO017516	Cafeteria Consumables - COPE	NAIVAS LIMITED	Kenya	NAIVAS LIMITED	11/1/2021	167,059	Paid
69.	PO017517	MV Repair and Service KBG 192C,KAR 547L KBG 013C	Havillah Auto Garage and Spare Parts Limited	Kenya	Havillah Auto Garage and Spare Parts Limited	11/2/2021	324,340	Paid
70.	PO017518	MV Service and Repair KBJ 059U	Ronga Links Enterprises Ltd	Kenya	Ronga Links Enterprises Ltd	11/2/2021	68,340	Paid
71.	PO017519	MV Service and Repair KBE 861P	Pewin Motors Ltd	Kenya	Pewin Motors Ltd	11/2/2021	53,430	Paid
72.	PO017521	MV Repair of KCP 475K HQ	Automotive Solutions Ltd	Kenya	Automotive Solutions Ltd	11/2/2021	45,066	Paid
73.	PO017522	Mv repair of KBN 585E	Unique Check Auto Garage Ltd	Kenya	Unique Check Auto Garage Ltd	11/2/2021	252,219	Paid
74.	PO017523	Mv repair of KBJ 083U	Automotive Solutions Ltd	Kenya	Automotive Solutions Ltd	11/2/2021	79,344	Paid

75.	PO017524	Provision of taxi Hire Services -cope	Pride Drive Transport	Kenya	Pride Drive Transport	11/2/2021	65,076	Paid
76.	PO017525	Air ticket for P.Githaiga NRB-LAU 27 and 29 oct 2021	Rosma Tours and Travel	Kenya	Rosma Tours and Travel	11/2/2021	18,100	Paid
77.	PO017526	Design and production of calendars	Visam Media	Kenya	Visam Media	11/2/2021	350,000	Paid
78.	PO017527	Supply of printed stationery	Princess Office Deport	Kenya	Princess Office Deport	11/2/2021	9,500	Paid
79.	PO017529	supply of general and printed stationery	Salmarine company limited	Kenya	Salmarine company limited	11/2/2021	311,000	Paid
80.	PO017530	Supply of general stationery	Mbaatia Ventures	Kenya	Mbaatia Ventures	11/2/2021	17,400	Paid
81.	PO017532	Supply of general and printed stationery	Benoxo Enterprises	Kenya	Benoxo Enterprises	11/2/2021	540,000	Paid
82.	PO017528	Cafeteria Groceries	Supplant Solutions Ltd	Kenya	Supplant Solutions Ltd	11/2/2021	199,400	Paid
83.	PO017538	MV Service and Repair KAY 124V	Toyota Kenya Limited	Kenya	Toyota Kenya Limited	11/2/2021	24,680	Paid
84.	PO017541	Pest control and Fumigation service HQTS canteen	Doorstop Services	Kenya	Doorstop Services	11/2/2021	32,480	Paid
85.	PO017543	MV Repair - KBJ 090U	Smart Application Automotive Garage	Kenya	Smart Application Automotive Garage	11/2/2021	54,142	Paid
86.	PO017544	MV Repair - KBG 191C	Unique Check Auto Garage Ltd	Kenya	Unique Check Auto Garage Ltd	11/2/2021	101,013	Paid
87.	PO017545	MV Repair - KBW 771V	Kuik Accessories Ltd	Kenya	Kuik Accessories Ltd	11/2/2021	109,788	Paid
88.	PO017546	MV Repair KCP 616K	Stantech Motors Limited	Kenya	Stantech Motors Limited	11/2/2021	44,428	Paid
89.	PO017547	MV Repair KAR 512L	Chamwa Motors Ltd	Kenya	Chamwa Motors Ltd	11/2/2021	78,000	Paid
90.	PO017550	Air Ticket NBO-Malawi 23-31 Oct	Quattro Travel Ltd	Kenya	Quattro Travel Ltd	11/2/2021	413,200	Paid
91.	PO017551	Tender notice - Maintenance service of motor vehicles	Ministry of Information, Communications & Technology	Kenya	Ministry of Information, Communications & Technology	11/2/2021	88,726	Paid
92.	PO017552	Repair of Cold Room - JKIA	Carecon Trading Company Ltd	Kenya	Carecon Trading Company Ltd	11/2/2021	268,772	Paid

93.	PO017553	Repair of Air Conditioner & cold Room HQTS	Carecon Trading Company Ltd	Kenya	Carecon Trading Company Ltd	11/2/2021	105,096	Paid
94.	PO017556	Cafeteria Meat Products	shavlon general supplies	Kenya	shavlon general supplies	11/2/2021	156,240	Paid
95.	PO017557	Air Ticket NBO-MBA-NBO Prof.Mutui 23-29 Oct	Fast Movers Tours & Travel	Kenya	Fast Movers Tours & Travel	11/3/2021	46,000	Paid
96.	PO017558	Banner and Branded Flash Disks - COPE	Visam Media	Kenya	Visam Media	11/3/2021	39,440	Paid
97.	PO017559	Calibration of Lab Equipment -KEPHIS Kitale	LAB CRS	Kenya	LAB CRS	11/3/2021	190,820	Paid
98.	PO017561	MV Repair KDA 607P	Toyota Kenya Limited	Kenya	Toyota Kenya Limited	11/4/2021	13,100	Paid
99.	PO017562	UPS power cabling at ACL & Installation of change over switc	Apple Works Ltd	Kenya	Apple Works Ltd	11/5/2021	294,466	Paid
100.	PO017565	Training on Food Safety Management Systems ISO 22000;22018	Kenya Bureau of Standards	Kenya	Kenya Bureau of Standards	11/8/2021	348,000	Paid
101.	PO017566	Enterprise Risk Management Training 15-19th Nov 2021	Pine Bridge Training & Consulting	Kenya	Pine Bridge Training & Consulting	11/8/2021	197,200	Paid
102.	PO017563	Repair of cafeteria cold room at KEPHIS HQ	Carecon Trading Company Ltd	Kenya	Carecon Trading Company Ltd	11/8/2021	11,020	Paid
103.	PO017564	2nd Management Representatives and auditors Forum	Kenya Bureau of Standards	Kenya	Kenya Bureau of Standards	11/8/2021	92,800	Paid
104.	PO017567	Annual internal audit, risk & Forensic Conference	ICPAK	Kenya	ICPAK	11/8/2021	205,000	Paid
105.	PO017568	Air Ticket NBO-MBA-NBO 29 Sep -1st Oct Prof.Mutui	Fast Movers Tours & Travel	Kenya	Fast Movers Tours & Travel	11/8/2021	58,800	Paid
106.	PO017569	MV Service KBR 210U	Toyota Kenya Limited	Kenya	Toyota Kenya Limited	11/9/2021	39,399	Paid
107.	PO017570	MV Service KDA 424P	Toyota Kenya Limited	Kenya	Toyota Kenya Limited	11/9/2021	13,103	Paid
108.	PO017571	MV Service - KCD 436G	Associated Motors Ltd	Kenya	Associated Motors Ltd	11/9/2021	46,714	Paid

109.	PO017572	Calibration of Extra Lab Equipment - Embu	Lynx Africa Ltd	Kenya	Lynx Africa Ltd	11/9/2021	10,440	Paid
110.	PO017573	Rooms cleaning from July 19th to Oct 9th 2021	Doorstop Services	Kenya	Doorstop Services	11/9/2021	21,600	Paid
111.	PO017574	Pest control & fumigation at the accomodation rooms	Doorstop Services	Kenya	Doorstop Services	11/9/2021	44,544	Paid
112.	PO017575	Scoping issues on implementation of ISO/IEC 17020 & 17065	Kenya Accreditation Service	Kenya	Kenya Accreditation Service	11/9/2021	827,080	Paid
113.	PO017576	Gazettement of crop varieties	Government Printers	Kenya	Government Printers	11/9/2021	111,360	Paid
114.	PO017579	Dry Cleaning services - September 2021	Pewin Drycleaners & Launderes Ltd	Kenya	Pewin Drycleaners & Launderes Ltd	11/9/2021	79,715	Paid
115.	PO017580	Supply of Conference Bags, NameTags& Holders (COPE)	Krentz General Suppliers	Kenya	Krentz General Suppliers	11/9/2021	100,400	Paid
116.	PO017581	Cleaning Services in Mombasa for 1yr Dec 2021-Nov 2022	Entente Investments	Kenya	Entente Investments	11/9/2021	42,920	Paid
117.	PO017582	Emergency repair of Embu Generator	Japa Ltd	Kenya	Japa Ltd	11/10/2021	88,600	Paid
118.	PO017583	Repair of Air Conditioners -Mombasa	Carecon Trading Company Ltd	Kenya	Carecon Trading Company Ltd	11/10/2021	69,484	Paid
119.	PO017584	Internal Audit, Risk and Forensic Conference	ICPAK	Kenya	ICPAK	11/10/2021	130,000	Paid
120.	PO017588	Clearance of reference materials -Plant Health Lab	Master Movers & Supplies Ltd	Kenya	Master Movers & Supplies Ltd	11/10/2021	100,887	Paid
121.	PO017589	Dry Cleaning Services - October 2021	Pewin Drycleaners & Launderes Ltd	Kenya	Pewin Drycleaners & Launderes Ltd	11/10/2021	42,610	Paid
122.	PO017585	MV Repair KBG 010C (Nyeri)	Autospin Garage Ltd	Kenya	Autospin Garage Ltd	11/10/2021	53,534	Paid
123.	PO017587	Calibration of Laboratory Equipments ACL	Elisters 2000 Ltd	Kenya	Elisters 2000 Ltd	11/10/2021	493,000	Paid
124.	PO017590	In-house Workplace ADA Training	National Agency for the campaign Against	Kenya	National Agency for the campaign Against	11/10/2021	228,000	Paid

			Drug Abuse - NACADA		Drug Abuse - NACADA			
125.	PO017592	Public Relations and Customer Care Course for 5 staff	Kenya School of Government	Kenya	Kenya School of Government	11/11/2021	185,600	Paid
126.	PO017595	MV Repair KBR 558U	Associated Motors Ltd	Kenya	Associated Motors Ltd	11/11/2021	77,136	Paid
127.	PO017591	Conference facility-meeting validation of NPT and DUS data	Kenya Agricultural & Livestock Research Organization (KALRO)	Kenya	Kenya Agricultural & Livestock Research Organization (KALRO)	11/11/2021	107,940	Paid
128.	PO017593	MV Repair KBR 209U - Nakuru	Wambugu's Garage	Kenya	Wambugu's Garage	11/11/2021	136,300	Paid
129.	PO017597	Cafeteria Assorted Goods (FAO)	NAIVAS LIMITED	Kenya	NAIVAS LIMITED	11/12/2021	195,194	Paid
130.	PO017598	Air Ticket for Mr Hassan Alhaji Yussuf	Touchworld Safaris	Kenya	Touchworld Safaris	11/15/2021	23,700	Paid
131.	PO017599	MV Service KDA674P	Isuzu East Africa Ltd	Kenya	Isuzu East Africa Ltd	11/16/2021	18,000	Paid
132.	PO017600	Customer care skill development Course	Kenya School of Government	Kenya	Kenya School of Government	11/16/2021	204,160	Paid
133.	PO017602	MV Service - KBW 771V	Toyota Kenya Limited	Kenya	Toyota Kenya Limited	11/18/2021	65,128	Paid
134.	PO017603	Informational Fliers	Outlook Solutions	Kenya	Outlook Solutions	11/18/2021	26,680	Paid
135.	PO017604	Milk and Newspapers - Oct 2021	Motbi Limited	Kenya	Motbi Limited	11/18/2021	175,200	Paid
136.	PO017605	Calibration of standard masses -ACL	Elisters 2000 Ltd	Kenya	Elisters 2000 Ltd	11/19/2021	46,980	Paid
137.	PO017606	Clean Water Trucks	Aquahope Enterprises	Kenya	Aquahope Enterprises	11/19/2021	40,000	Paid
138.	PO017607	Air Ticket N.Tunya NBO-KIS-NBO 14-16th Nov	Nevite International Travel	Kenya	Nevite International Travel	11/19/2021	17,000	Paid
139.	PO017609	Being Payment-a diversified diet for healthy nation	Nation Media Group Limited	Kenya	Nation Media Group Limited	11/19/2021	580,000	Paid
140.	PO017610	Repair of germination room- Nakuru	Carecon Trading Company Ltd	Kenya	Carecon Trading Company Ltd	11/19/2021	5,220	Paid
141.	PO017611	Manufacturing summit and Expo 3*3 booth	Kenya Association of Manufacturers	Kenya	Kenya Association of Manufacturers	11/22/2021	250,000	Paid

142.	PO017612	Cafeteria Groceries	Fanap enterprises	Kenya	Fanap enterprises	11/22/2021	206,880	Paid
143.	PO017613	Cafeteria Consumables	NAIVAS LIMITED	Kenya	NAIVAS LIMITED	11/23/2021	63,016	Paid
144.	PO017614	Membership and License Renewal for Supply chain Officers	Kenya Institute of Supplies Management	Kenya	Kenya Institute of Supplies Management	11/23/2021	64,000	Paid
145.	PO017615	Supply of Raiply Polybags (Kitale)	Haleeman Global Investments Ltd	Kenya	Haleeman Global Investments Ltd	11/23/2021	142,500	Paid
146.	PO017617	MV Service and Repair KBR 558U	Kuik Accessories Ltd	Kenya	Kuik Accessories Ltd	11/23/2021	243,500	Paid
147.	PO017618	MV Service and Repair KCP 443K	Carmax Service Centre Ltd	Kenya	Carmax Service Centre Ltd	11/23/2021	32,302	Paid
148.	PO017619	MV Service and Repair KBJ 242U,KBG 012C and KBL 506G	Ronga Links Enterprises Ltd	Kenya	Ronga Links Enterprises Ltd	11/23/2021	99,200	Paid
149.	PO017624	70-Seater CapacityTent (Embu)	Blue Scope Ltd	Kenya	Blue Scope Ltd	11/23/2021	124,850	Paid
150.	PO017625	MV Service and Repair KCP 475K HQ	Ryce Motors	Kenya	Ryce Motors	11/23/2021	39,233	Paid
151.	PO017628	MV Repair and Service - KCP 615K and KAR 342L	Hojinx Motors	Kenya	Hojinx Motors	11/24/2021	80,400	Paid
152.	PO017629	MV Repair and Service - KBJ 071U	Smart Application Automotive Garage	Kenya	Smart Application Automotive Garage	11/24/2021	38,340	Paid
153.	PO017631	Spiral binder, binding machine and shredder- Legal	Glorious Collections Suppliers	Kenya	Glorious Collections Suppliers	11/24/2021	244,000	Paid
154.	PO017632	Air Ticket Yussuf Gedi NBO-MBA-NBO 28-4th Dec	Regal Tours and Travel Ltd	Kenya	Regal Tours and Travel Ltd	11/24/2021	18,505	Paid
155.	PO017633	Air Ticket Syanda NBO-BRU-NBO 14-21st Nov	Regal Tours and Travel Ltd	Kenya	Regal Tours and Travel Ltd	11/24/2021	100,990	Paid
156.	PO017634	Air Ticket Mellon NBO-GVA-NBO 21-30th Nov	Elka Air Travel Tours Ltd	Kenya	Elka Air Travel Tours Ltd	11/24/2021	121,555	Paid
157.	PO017635	Air Ticket E.Mucheru NBO-MBA 14th Nov	Kaylan Tours and Travel	Kenya	Kaylan Tours and Travel	11/24/2021	18,255	Paid
158.	PO017636	Air Ticket NBO-MBA-NBO Nderitu 28-4th Dec	Tusmo Travel Tours & Cargo Ltd	Kenya	Tusmo Travel Tours & Cargo Ltd	11/24/2021	17,000	Paid

159.	PO017637	Air Ticket Dr. Macharia NBO-Pretoria-NBO 21-25 Nov	Vesna Tours And Travel	Kenya	Vesna Tours And Travel	11/24/2021	108,200	Paid
160.	PO017638	Air Ticket Ivy Mburu NBO-MBA 23rd Nov	African Touch Safaris Limited	Kenya	African Touch Safaris Limited	11/24/2021	13,990	Paid
161.	PO017639	Calibration of extra lab equipment-Venier Caliper	Lynx Africa Ltd	Kenya	Lynx Africa Ltd	11/24/2021	13,920	Paid
162.	PO017643	OMO	Montana Africa Ltd	Kenya	Montana Africa Ltd	11/24/2021	5,250	Paid
163.	PO017644	Supply of 3-ply Surgical Face Masks	Eco-Pollo Holdings Limited	Kenya	Eco-Pollo Holdings Limited	11/25/2021	84,000	Paid
164.	PO017645	Air Ticket E.Mcheru to Mombasa to Nairobi 20thNov21	Twende Worldwide Tours & Travel	Kenya	Twende Worldwide Tours & Travel	11/25/2021	22,800	Paid
165.	PO017646	Cafeteria Meat products	Mathenja Red & White Fresh Supplies	Kenya	Mathenja Red & White Fresh Supplies	11/29/2021	390,316	Paid
166.	PO017647	Air Ticket Dr. Macharia MBO-NBA 27thNov2021	Densey Tours And Travel Limited	Kenya	Densey Tours And Travel Limited	11/30/2021	15,850	Paid
167.	PO017650	Conference Facility for Nursery Inspection&certification prot	Jaza Naivasha Resort	Kenya	Jaza Naivasha Resort	11/30/2021	54,000	Paid
168.	PO017651	Design and Production of Kephis Executive Diaries 2022	Josy Kinetics	Kenya	Josy Kinetics	11/30/2021	718,500	Paid
169.	PO017652	Cancellation fee for Air ticket Phyllis Githaiga to Geneva	Longrock Tours & Travel Ltd	Kenya	Longrock Tours & Travel Ltd	11/30/2021	31,600	Paid
170.	PO017653	A4 Printing Papers	Elnasa E.A Ltd	Kenya	Elnasa E.A Ltd	11/30/2021	680,000	Paid
171.	PO017654	Supply of Office Stationery	Muguur Serrima Company Ltd	Kenya	Muguur Serrima Company Ltd	11/30/2021	351,500	Paid
172.	PO017656	Cafeteria Assorted Goods	NAIVAS LIMITED	Kenya	NAIVAS LIMITED	11/30/2021	183,149	Paid
173.	PO017658	Transport of Kephis Visitors JKIA-Karen-JKIA 6th&22ndNov2021	Pride Drive Transport	Kenya	Pride Drive Transport	11/30/2021	39,440	Paid

174.	PO017659	Picking and Dropping of MD from HQ to Airport 24thNov21	Pride Drive Transport	Kenya	Pride Drive Transport	11/30/2021	11,600	Paid
175.	PO017661	Repair of ICT Equipments	Servihnet Enterprises	Kenya	Servihnet Enterprises	11/30/2021	240,000	Paid
176.	PO017662	Repair of ICT Equipments	Andwafa General Supplies	Kenya	Andwafa General Supplies	11/30/2021	169,550	Paid
177.	PO017663	Repair of ICT Equipments	Alpher Ventures	Kenya	Alpher Ventures	11/30/2021	77,200	Paid
178.	PO017669	Air Ticket D.Shituvu NBO-Paris-NBO 29-4Dec	Keysa Tours & Travel	Kenya	Keysa Tours & Travel	12/1/2021	177,468	No
179.	PO017664	TV, antena and Brakets	NAIVAS LIMITED	Kenya	NAIVAS LIMITED	12/1/2021	48,519	No
180.	PO017665	Fumigation services - KEPHIS Muguga	Doorstop Services	Kenya	Doorstop Services	12/1/2021	55,680	No
181.	PO017666	PCR detection and conventional PCR training	Chrom Africa Instrumentation Services	Kenya	Chrom Africa Instrumentation Services	12/1/2021	111,360	No
182.	PO017667	Conference facility-evaluation& review phtosanitary journal	Kenya Agricultural &Livestock Research Organization (KALRO)	Kenya	Kenya Agricultural &Livestock Research Organization (KALRO)	12/1/2021	63,600	No
183.	PO017668	Annual subscription fees Acc. 1021828472	Multichoice Kenya Limited	Kenya	Multichoice Kenya Limited	12/1/2021	105,050	No
184.	PO017670	Air Ticket E.Mucheru MBA-NBO 20 Nov	Twende Worldwide Tours & Travel	Kenya	Twende Worldwide Tours & Travel	12/1/2021	22,800	No
185.	PO017671	Cutting and Bailing of Hay	Flyrex Supply Merchants	Kenya	Flyrex Supply Merchants	12/1/2021	450,000	No
186.	PO017672	MV Service and Repair - KCP 613K	Simba Colt Motors Limited	Kenya	Simba Colt Motors Limited	12/1/2021	60,161	No
187.	PO017673	Air Ticket Prof.Mutui NBO-Paris-NBO 30Nov-4th Dec	Twende Worldwide Tours & Travel	Kenya	Twende Worldwide Tours & Travel	12/1/2021	333,800	No
188.	PO017674	Travel Insurance Mwanza 1-13Dec	African Touch Safaris Limited	Kenya	African Touch Safaris Limited	12/1/2021	31,600	No
189.	PO017675	Supply and Fixing of Curtains -Kitale	Gee Designs	Kenya	Gee Designs	12/1/2021	832,790	No
190.	PO017676	Calibration of extra lab equipment	Lynx Africa Ltd	Kenya	Lynx Africa Ltd	12/1/2021	10,440	No

191.				Kenya				No
192.	Contract	Security	Catch Security	Kenya	Catch Security		1,050,000	No
193.	Contract	Security	Brinks Security Services Ltd	Kenya	Brinks Security Services Ltd		291,788	No
194.	Contract	Cleaning	Doorstop Services	Kenya	Doorstop Services		633,592	No
195.	Contract	Insurance: MV and assets	Kenya Orient	Kenya	Kenya Orient	6/4/2021		No
196.	PO017669	Air Ticket D.Shituvi NBO-Paris-NBO 29-4Dec	Keysa Tours & Travel	Kenya	Keysa Tours & Travel	12/1/2021	177,468.00	No
197.	PO017665	Fumigation services - KEPHIS Muguga	Doorstop Services	Kenya	Doorstop Services	12/1/2021	55,680.00	No
198.	PO017666	PCR detection and conventional PCR training	Chrom Africa Instrumentation Services	Kenya	Chrom Africa Instrumentation Services	12/1/2021	111,360.00	No
199.	PO017667	Conference facility-evaluation& review phtosanitary journal	Kenya Agricultural &Livestock Research Organization (KALRO)	Kenya	Kenya Agricultural &Livestock Research Organization (KALRO)	12/1/2021	63,600.00	No
200.	PO017668	Annual subscription fees Acc. 1021828472	Multichoice Kenya Limited	Kenya	Multichoice Kenya Limited	12/1/2021	105,050.00	No
201.	PO017670	Air Ticket E.Mucheru MBA-NBO 20 Nov	Twende Worldwide Tours & Travel	Kenya	Twende Worldwide Tours & Travel	12/1/2021	22,800.00	No
202.	PO017671	Cutting and Bailing of Hay	Flyrex Supply Merchants	Kenya	Flyrex Supply Merchants	12/1/2021	450,000.00	No
203.	PO017672	MV Service and Repair - KCP 613K	Simba Colt Motors Limited	Kenya	Simba Colt Motors Limited	12/1/2021	60,160.56	No
204.	PO017673	Air Ticket Prof.Mutui NBO-Paris-NBO 30Nov-4th Dec	Twende Worldwide Tours & Travel	Kenya	Twende Worldwide Tours & Travel	12/1/2021	333,800	No
205.	PO017674	Travel Insurance Mwanza 1-13Dec	African Touch Safaris Limited	Kenya	African Touch Safaris Limited	12/1/2021	31,600.00	No
206.	PO017675	Supply and Fixing of Curtains -Kitale	Gee Designs	Kenya	Gee Designs	12/1/2021	832,790.00	No
207.	PO017676	Calibration of extra lab equipment	Lynx Africa Ltd	Kenya	Lynx Africa Ltd	12/1/2021	10,440.00	No
208.	PO017678	Repair of server room air conditioners	Carecon Trading Company Ltd	Kenya	Carecon Trading Company Ltd	12/2/2021	15,776.00	No

209.	PO017680	Cafeteria Groceries	Fanap enterprises	Kenya	Fanap enterprises	12/6/2021	61,420.00	No
210.	PO017679	MV Repair KDA 607P	Toyota Kenya Limited	Kenya	Toyota Kenya Limited	12/6/2021	34,124.00	No
211.	PO017681	Design and Production of a Broad Base Roll up Banner	Visam Media	Kenya	Visam Media	12/7/2021	16,820.00	No
212.	PO017682	Supplementary LPO 17509	WorldMate Travel and Tour Company Ltd	Kenya	WorldMate Travel and Tour Company Ltd	12/7/2021		No
213.	PO017683	Conference facility - HIV/AIDS Committee to review policy	Kenya Agricultural & Livestock Research Organization (KALRO)	Kenya	Kenya Agricultural & Livestock Research Organization (KALRO)	12/7/2021	121,000.00	No
214.	PO017684	Report Writing Course for Office Administrators in Embu	Kenya School of government	Kenya	Kenya School of government	12/7/2021	278,400.00	No
215.	PO017686	MV Repair of KAW 066Z	Auto Powerline Motors	Kenya	Auto Powerline Motors	12/8/2021	75,590.00	No
216.	PO017687	MV Repair of KBW 699V Eldoret	Associated Motors Ltd	Kenya	Associated Motors Ltd	12/8/2021	72,001.66	No
217.	PO017690	Air Ticket Thomas Kosiom MBA-NBO-MBA 1stDec&5Dec 2021	Nevite International Travel	Kenya	Nevite International Travel	12/8/2021	26,600.00	No
218.	PO017691	Repair and Supply of Power Supply System (Kitale)	Semis Electroservices Ltd	Kenya	Semis Electroservices Ltd	12/8/2021	243,658.00	No
219.	PO017694	Calibration of Plant Health Lab Equipments	Lynx Africa Ltd	Kenya	Lynx Africa Ltd	12/8/2021	266,800.00	No
220.	PO017685	Calibration of Conventional PCR	Inqaba Biotec East Africa Ltd	Kenya	Inqaba Biotec East Africa Ltd	12/8/2021	114,509.78	No
221.	PO017689	Air Ticket P.Githaiga NBO-Moshi-NBO	Quattro Travel Ltd	Kenya	Quattro Travel Ltd	12/8/2021	50,350.00	No
222.	PO017692	Networking in the accomodation rooms - COPE	Glomert Enterprises	Kenya	Glomert Enterprises	12/8/2021	494,500.00	No
223.	PO017693	Conference facility seed inspectors training	Astorian Grand Hotel	Kenya	Astorian Grand Hotel	12/8/2021	275,000.00	No
224.	PO017695	Maintenace of Plant health lab equipment	LAB CRS	Kenya	LAB CRS	12/8/2021	411,800.00	No

225.	PO017696	Air Ticket Pof. Mutui NBO-MBA-NBO 13-18 Dec	Tondwe Africa Group Ltd	Kenya	Tondwe Africa Group Ltd	12/8/2021	23,860	No
226.	PO017697	Networking in ICT Office	Glomert Enterprises	Kenya	Glomert Enterprises	12/8/2021	432,900.00	No
227.	PO017698	1st national dialogue on procurement& supply chain	Kenya Institute of Supplies Management	Kenya	Kenya Institute of Supplies Management	12/8/2021	208,800.00	No
228.	PO017700	MV Service - KBN 590E	Mustral General Traders Ltd	Kenya	Mustral General Traders Ltd	12/9/2021	40,000.00	No
229.	PO017701	Canvas seat covers KCP 613K, 615K,616K, 475K & 443K	bigisell Supplies and services	Kenya	bigisell Supplies and services	12/9/2021	162,400.00	No
230.	PO017702	Repair of -20 frezeer - plant health lab	Bitzercool Refrigeration And Electrical Sales And Service	Kenya	Bitzercool Refrigeration And Electrical Sales And Service	12/9/2021	26,000.00	No
231.	PO017703	Milk and Newspaper for November 2021	Motbi Limited	Kenya	Motbi Limited	12/9/2021	215,120.00	No
232.	PO017704	Avocado Excellence Awards Sponsorship 10th Dec 2021	Avocado Society of Kenya	Kenya	Avocado Society of Kenya	12/10/2021	200,000.00	No
233.	PO017705	MV Service KDA 673P	Isuzu East Africa Ltd	Kenya	Isuzu East Africa Ltd	12/10/2021	18,000	No
234.	PO017706	Small seed stickers	mPedigree Network Kenya Limited	Kenya	mPedigree Network Kenya Limited	12/14/2021	10,300,000.00	No
235.	PO017709	Design and Production of KEPHIS @ 25 Logo	Digimatt Solutions Limited	Kenya	Digimatt Solutions Limited	12/17/2021	35,000.00	No
236.	PO017711	Rooms cleaning for29th Oct-2 Dec 2021	Doorstop Services	Kenya	Doorstop Services	12/17/2021	57,500.01	No
237.	PO017712	Quarterly maintenance - New Busia and JKIA Printer	MFI Document Solutions Limited	Kenya	MFI Document Solutions Limited	12/17/2021	110,000.00	No
238.	PO017713	Monthly cylinde rental	BOC Kenya Limited	Kenya	BOC Kenya Limited	12/17/2021	17,284.00	No
239.	PO017714	Repair of KAR 512L	Smart Application Automotive Garage	Kenya	Smart Application Automotive Garage	12/17/2021	102,200.00	No
240.	PO017718	Supplementary LPO 17582 adjusting VAT	Japa Ltd	Kenya	Japa Ltd	12/20/2021	14,176.00	No

241.	PO017720	Exhibition Fees at Kenya Innovation Week 6-8th Dec 2021	Kenya National Innocation Agency	Kenya	Kenya National Innocation Agency	12/20/2021	100,000.00	No
242.	PO017721	Air Ticket to Mombasa T. Mutui 24th Nov 2021	Longrock Tours & Travel Ltd	Kenya	Longrock Tours & Travel Ltd	12/20/2021	10,765.00	No
243.	PO017722	Supplementary LPO 17638 to cater for Fare difference	African Touch Safaris Limited	Kenya	African Touch Safaris Limited	12/20/2021	8,600.00	No
244.	PO017723	Laundry Services for November 2021	Pewin drycleaners & Launderes Ltd	Kenya	Pewin drycleaners & Launderes Ltd	12/20/2021	187,090.00	No
245.	PO017726	Air Ticket Catherine Muraguri to Mombasa 16-18th2021	African Touch Safaris Limited	Kenya	African Touch Safaris Limited	12/21/2021	21,600.00	No
246.	PO017727	MV Repair KCP 765K (Kitale)	FMD East Africa	Kenya	FMD East Africa	12/21/2021	281,570.63	No
247.	PO017730	Fencing and Renovation of Staff Houses	Archway General Works Ltd	Kenya	Archway General Works Ltd	12/21/2021	873,718.82	No
248.	PO017734	Production of E-Newsletter - RIIP	Gracoso Agencies	Kenya	Gracoso Agencies	12/21/2021	24,900.00	No
249.	PO017735	Cafeteria Meat Products	shavlon general supplies	Kenya	shavlon general supplies	12/21/2021	201,650.00	No
250.	PO017739	Upgrade of Projector Cables in conference, lounge& meeting	Opendata Limited	Kenya	Opendata Limited	12/21/2021	266,812.00	No
251.	PO017740	Kephis Kitale Fiber Repair	Spescom Business Systems Ltd	Kenya	Spescom Business Systems Ltd	12/21/2021	189,720.00	No
252.	PO017741	Cafeteria assorted items	NAIVAS LIMITED	Kenya	NAIVAS LIMITED	12/22/2021	37,350.00	No
253.	PO017742	Supplementary LPO 17072 Air ticket Change Fee	Touchworld Safaris	Kenya	Touchworld Safaris	12/24/2021	6,500.00	No
254.	PO017743	Clearing charges-Staining dish with cavity	Master Movers & Supplies Ltd	Kenya	Master Movers & Supplies Ltd	12/24/2021	55,892.00	No
255.				Kenya				No
256.	Contract	Security	Catch Security	Kenya	Catch Security		1,050,000	No
257.	Contract	Security	Brinks Security Services Ltd	Kenya	Brinks Security Services Ltd		291,788	No
258.	Contract	Cleaning	Doorstop Services	Kenya	Doorstop Services		633,592	No

259.	Contract	Insurance: MV and assets	Kenya Orient	Kenya	Kenya Orient	6/4/2021	825,035.56	Yes
260.	Contract	Medical	Britam	Kenya	Britam			Yes
261.	Contract	Staff life and GPA	UAP	Kenya	UAP		347,742.62	Yes
262.	Contract	Postage, courier	Posta/G4S	Kenya	Posta/G4S		108,240.42	Yes
263.	Various	Hire of transport and machinery	Various	Kenya	Various		282,135	Yes
264.	Contract	Internet WAN and data back-up	Safaricom Ltd	Kenya	Safaricom Ltd		4,473,764.44	Yes
265.	Various	Repair & Maintenance of stations	Various	Kenya	Various		7,311,276.55	Yes
Total Amount Procured in Quarter (Kshs). 97,357,061 (October-December)								
Quarter's Percentage of the Total Procurement Budget 17.44%								
Cumulative Percentage of the Total Procurement Budget (%)Q1 +Q2= 39.10%								
Quarter percentage of locally manufactured goods procured (%) 68.89%								
Quarter Percentage of imported goods procured (%) 31.11%								
Percentage Compliance level (%) 172%								

1. Interpretation of Local Content –Procurement of Local Goods

Procurement from local suppliers refers to the purchase of locally manufactured goods and locally produced services. “Local goods” means materials or equipment mined, produced or manufactured in Kenya. Local content means maximizing the level of usage of local goods and services, people, businesses and financing.

A product shall be considered to be manufactured, processed or assembled if it differs substantially in its basic characteristic, purpose or utility or in the case of a manufactured product, if the cost of local materials, labour and services used in the manufacture of such goods constitutes at least fifty percent (50%) of the cost of the finished product. Products shall be considered as meeting the local content threshold if produced or manufactured in Kenya and the other EAC Partner States as provided in the EAC Rules of Origin; where the products are:-

- i) Wholly produced in the Country (Kenya); or
- ii) Produced in Kenya and incorporating materials which have not been wholly obtained in Kenya and other EAC Partner States, provided that such materials have undergone sufficient working or processing as provided for in part 2 below:-

2. Products wholly produced in the Country

These are products that do not contain any non-originating or foreign materials imported from outside EAC. For example the following products shall be regarded as wholly produced in Kenya:

- i) Mineral products extracted from the ground or sea-bed of Kenya;
- ii) Vegetable products including plant and plant products harvested, gathered or picked within Kenya;
- iii) Live animals born and raised within Kenya;
- iv) Products obtained from live animals within Kenya;
- v) Products from slaughtered animals born and raised within Kenya;
- vi) Products obtained by hunting or fishing conducted within Kenya;
- vii) Products of aquaculture, including mariculture, obtained within Kenya where the fish is born and raised;
- viii) Products of sea fishing and other products taken from the exclusive economic zone of the Partner State;
- ix) Products of sea fishing and other products taken from the waters in the high seas by a vessel of any of the EAC Partner States;
- x) Products extracted from marine soil or subsoil outside the territorial waters of any of the EAC Partner State provided that the Partner State has the sole right to work on that soil or subsoil;
- xi) Used articles fit only for the recovery of materials, provided that such articles have been collected from users within the EAC Partner State;
- xii) Scrap and waste resulting from manufacturing operations within the EAC Partner States.

3. Products Incorporating Materials not wholly obtained in Kenya

These are goods produced and are containing both local& imported materials or from unknown origin-taking the earliest ascertained price paid for them in the Country and EAC. The goods should be having:-

- i) *40% local content of the finished product:* A minimum of 40% local content of the finished product, including delivery costs of the materials to the factory- **Evidence: Certification by Manufacturers and marketers; Certification by the Kenya Revenue Authority (Customs Department)**
- ii) *Maximum 60% of the total cost of materials:* The content of imported materials based on Cost, Insurance & Freight (C.I.F) accepted by customs should not exceed 60% of the total cost of materials used in production - **Evidence: Certification by the Kenya Revenue Authority (Customs Department)**
- iii) *35% of the Ex-factory Cost:* On value addition, products used should be from wholly produced materials or from partially imported materials and value added threshold of at least 35% of the ex-factory cost of the finished product is required to pass the transformation test- **Evidence: Certification by Manufacturers and marketers;**
- iv) *Change in Tariff Heading (CTH) -* A product has a different HS Code from that of the materials used in its manufacture (Classified under a heading other than the heading of the imported materials) - **Evidence: Certification by the Kenya Revenue Authority (Customs Department)**
NB:
 - *Value added= the difference between the ex-factory cost of the product & the C.I.F value of the imported materials used in production.*
 - *Ex-factory cost=value of total inputs for a given product*
 - *ONLY costs related to production are considered.*

4. Processes that do not qualify Products to be Originating in the Country

The following processes by local firms or individual suppliers do not however qualify a product imported into the country as locally produced (originating):

- i) Simple packaging operations such as packing, bottling, placing in flasks, bags, cases & boxes, fixing on cards or boards;
- ii) Simple mixing of ingredients imported from outside;
- iii) Simple assembly of components& parts imported to constitute a complete product;
- iv) Simple mixing & assembly where costs of ingredients, parts components imported and used in any of the processes exceed 60% of total costs;
- v) Preservation operations during transportation & storage e.g. ventilation, spreading out, drying, freezing, placing in brine, sulphur-dioxide , or removal of damaged parts& similar operations;
- vi) Changing of packaging & breaking up or assembly of consignments;

- vii) Marking, labeling or affixing other distinguishing signs on products or packages;
- viii) Sifting, screening, sorting, classifying, matching, making up sets, washing, painting, cutting up, slaughter of animals.

5. Local Content in Services – Procurement of Local Services

Unlike tangible products, services are normally supplied through various modes, that is, *Mode 1: Cross-border supply* (e.g. faxed legal memo, software design via remote access/policy brief via email); *Mode 2: Consumption abroad* (e.g. tourism, medical treatment, education abroad); *Mode 3: Commercial presence* (e.g. branch of foreign bank, subsidiary of telecoms provider); and *Mode 4: Movement of natural persons* (e.g. visiting consultants, fashion models, engineers, etc)

Since the supply of services is closely associated with the mode of transfer, person, firm or entity supplying the services, the 'Local person, firm or entity' means a person, firm or entity performing works, services or supplying the goods and materials to an operator, whether as a subcontractor or otherwise, whose business enterprise is incorporated under the Laws of Kenya and whose principal place of business is in Kenya and which is effectively owned and controlled by a Kenyan national. Therefore and as ***evidence/proof of a local service supplier, the service provider will have to provide certificate of incorporation under the laws of Kenya.***

6. Proof/Evidence of Locally Made Goods and Services

To hold companies/firms accountable, some of the key instruments which may be used to monitor or as evidence of having manufactured and supplied locally produced goods and services include:

- Product/Service description;
- Company pamphlets;
- Brand names and trademarks;
- Manufacturers and marketers should use and provide the purchaser with analysis of the cost of goods sold or inventory costs of finished goods;
- Certification by the Kenya Revenue Authority (Customs Department) may authenticate that the products are locally made or are imported; and
- Certification by the Standards Body e.g. Kenya Bureau of Standards (KEBS).

NB: Once discussed and agreed upon, the Reporting Template of Reservation of a Minimum of 40% of Procurement Budget for locally Produced goods and services will incorporate some of the proposed evidences accordingly.